



**Sedlescombe Parish Council**

Minutes of the **Full Council Meeting of the Parish Council**

held on Tuesday 15<sup>th</sup> July 2025 at 1830 in Committee Room 2 of Sedlescombe Village Hall

**Present:**

Cllr Jonathan Vine-Hall (JVH) - Chair. Cllr Roy Chapman (RC), Cllr Jackie Saul-Hunt (JSH). Cllr Greta Anderson (GA). Cllr Keith Saunders (KS). Parish & District Cllr Beverley Coupar.  
Mrs Jackie Scarff (Clerk/RFO)

**Public participation session re matters on the Agenda at the Chairman's discretion.**

There were no members of the public (MOP's)

**End of public participation.**

Item	Item (C25.)	
47i	<p><b>To receive apologies &amp; reasons for absence (LGA 1972 s85 (1))</b> Apologies were received from Cllrs Caney &amp; Glew for personal reasons.</p> <p><b>ii To consider accepting apologies &amp; reasons for absence (LGA 1972 s85 (1))</b> <b>Resolved:</b> Apologies were accepted.</p>	
48	<p><b>Interests in accordance with the Localism Act 2011 and the Council's Code of Conduct</b></p> <p><b>i To receive councillors' declarations of interest regarding matters on the agenda and consider any written requests for dispensation as a result.</b></p> <p><b>Pecuniary Interests</b> There were no interests received.</p> <p><b>Other Interests</b> There were no other interests declared.</p> <p><b>ii To grant any requests for dispensation as appropriate.</b> There were no requirements to grant any dispensations.</p> <p><b>Reminder any changes to register of interests should be notified to the clerk immediately.</b></p>	
49	<p><b>To receive questions from members on reports from the District and County Councillors.</b> BC suggested updating cllrs at the relevant item on the agenda. All agreed.</p>	
50	<p><b>To consider the minutes of the full council meeting 20<sup>th</sup> May 2025 for confirmation and signing as a true record.</b> <b>Resolved:</b> The minutes of the full council meeting of 20<sup>th</sup> May 2025 were agreed as a true record and signed by the chair.</p>	
51	<p><b>If the committee wishes to exclude the public for a particular agenda item, the following resolution must be passed:</b> 'That under the Public Bodies (Admission to Meetings) Act 1960 S1(2), the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.'</p> <p>No requirement to pass this resolution.</p>	
52	<p><b>To hear an update on the traffic calming project and agree any actions required.</b> The clerk explained that the council and consultant now have a contact with East Sussex County Council who has said he will see the project through. The drawings required for the Traffic Regulation Order (TRO) have been submitted by the consultant. ESCC will validate them and then</p>	

	submit them to the police for consultation. If this consultation is positive the formal TRO will be submitted which will be advertised. The team will then start to work on tender documents.	
<b>53</b>	<b>To discuss the Sedlescombe toilet block and carpark agree any actions required.</b> BC explained the decisions made at RDC meetings over the last couple of weeks and that the subject will be discussed further at RDC's cabinet meeting Monday 21 <sup>st</sup> July for a final decision. There were no actions or resolutions at this time.	
<b>54</b>	<b>To discuss the housing needs questionnaire for the Rother Draft Local Plan and agree a response. To discuss the questions raised in the email and agree a response.</b> Each question was discussed in turn and an answer agreed.  <b>Resolved:</b> the clerk was asked to submit the agreed answers.	
<b>55</b>	<b>To present the current outstanding resolutions and agree any actions required.</b> The clerk reported an update on: The BT pole: The pole has been removed, without any notice, the clerk and chair were at the solicitor's office when they found out. The council has spent approx. £2,500 in solicitor's fees. The solicitor had written to BT Openreach to request the refund of these fees considering the time and cost to the council when BT Openreach should not have erected the pole in the first place. BT Openreach had responded and offered £100 as a good will gesture. The solicitor advised that the council could use the small claims court to try and recover the fees if BT Openreach were not forthcoming. The clerk reported that the cost to the council for submitting an application to the small claims court is £115 with a further £285 if the case goes to court  <b>Resolved:</b> the clerk was asked to submit a small claims application.  Riverside recreation ground legal requirements – the requirements are being dealt with by the solicitor.	
<b>56</b>	<b>To consider responding to the request from RDC for a corporate response to Government Consultation on Devolution.</b> The council have previously submitted a response and have nothing further to add.  <b>Resolved:</b> The clerk to confirm there are no further comments.	
<b>57</b>	<b>Finance and Audit</b> <b>i To receive the monthly statement of accounts to 30<sup>th</sup> June 2025 for noting.</b> This was circulated ahead of the meeting, and it was noted that the bank balances on 30 <sup>th</sup> June 2025 totalled £169,409.01  <b>ii To receive the bank reconciliation to 30<sup>th</sup> June 2025 for noting.</b> The bank reconciliation for Unity Trust bank was circulated before the meeting and it was noted that it reconciles to zero with the balance on 30 <sup>th</sup> June 2025 showing £23,273.30  <b>iii To receive a list of payments falling due to be approved.</b>  <b>Resolved:</b> The payments were approved as presented. Clerk £45.56 made up of £37.56 Salary reconciliation, £8.00 mobile phone Joanne Cosson Domestic £135.00 pavilion cleaning Maiden Accountancy Services £36.00 Payroll Sedlescombe Village Hall £22.00 Hall Hire	
<b>58</b>	<b>To discuss the proposal to update the Sedlescombe Neighbourhood plan and agree any actions required.</b> The cllrs had discussed the different options available to update the neighbourhood plan and agreed that a meeting be set up with RDC to discuss further.	

	<b>Resolved:</b> the clerk to request a meeting with RDC officers and publish the date to the cllrs so that those who wished to could join the meeting.	
<b>60</b>	<p><b>Reports, Correspondence, Questions and Future agenda items not requiring decisions.</b></p> <p>i) <b>Red Barn Field</b> – JSH that there were lots of wild flowers in RBF, it would be beneficial to have the field cut and baled, preferably with a gap after cutting before baling to allow any seeds to fall to the ground.</p> <p>ii) <b>Sedlescombe Jobs Network</b> – Nothing to report.</p> <p>iii) <b>Any other reports</b> –</p>	
<b>61</b>	<p><b>Date of next meeting.</b></p> <p><b>To note the date of the next meeting is the Finance Committee meeting on Tuesday 16<sup>th</sup> September 2025 at 6.30pm CR2.</b></p> <p><b>The next meeting of the Full Council on Tuesday 21<sup>st</sup> October 2025 at 6.30pm CR2</b></p>	